

Franklin County Commissioners' Court  
Commissioner Court Minutes  
Regular Session  
November 28, 2016

The Franklin County Commissioners' Court met in Regular Session November 28, 2016 at 9:00 AM in the Commissioners' Courtroom at the Franklin County Courthouse located at 200 North Kaufman Street, Mount Vernon, TX

Members present: Scott Lee, County Judge  
Danny Chitsey, Commissioner, Precinct 1  
Larkin Jumper, Commissioner, Precinct 2  
Deryl Carr, Commissioner, Precinct 3  
Sam Young, Commissioner, Precinct 4  
Betty Crane, County Clerk

VISITORS: Melinda Smith, Bryan Giguere, Betty Sue Allen, Lisa Lawrence, Telisa Newman, Hurley Miller, Linda Hammond, Ellen Jagers, Jerry Cooper, Todd Conradson, Bill Travis, Jim Alford, Gene Stump, Stanley Hayes and Lillie Bush-Reves.

Judge Lee called the meeting to order and Commissioner Young offered prayer. The Pledge of Allegiance to the American flag was recited.

**Public Comments:** None

**APPROVE MINUTES FROM THE OCTOBER 11, 2016 REGULAR SESSION, OCTOBER 24, 2016 REGULAR SESSION, OCTOBER 24, 2016 WORKSHOP SESSION AND NOVEMBER 14, 2016 REGULAR SESSION - COUNTY CLERK** – Commissioner Jumper made a motion to approve the minutes from the October 11, October 24, November 14, 2016 Regular sessions and October 24, 2016 Workshop session. Commissioner Chitsey seconded the motion and the motion carried

**AUDIT CLAIMS AGAINST THE COUNTY AND AUTHORIZE THEIR PAYMENT – TREASURER –** Commissioner Young made a motion to approve all the claims against the county and Commissioner Jumper seconded the motion. Motion carried.

**CONSIDER AND TAKE ACTION ON APPROVING RENTAL REQUEST OF MULTI-PURPOSE BUILDING ON JANUARY 29, 2017 BY BETTY SUE ALLEN – TREASURER -** Commissioner Jumper made a motion to approve the rental of the Multi-Purpose building on January 29, 2016 to Betty Sue Allen and Commissioner Chitsey seconded the motion. Motion carried.

**PRESENT AND RECORD THE NOVEMBER 8, 2016 GENERAL ELECTION CANVASS REPORT – COUNTY CLERK -** County Clerk Betty Crane reported the canvass of the November 8, 2016 General Election was held on November 17<sup>th</sup> and requested the Canvass Report to be put on record in the Minutes. **See Exhibit 11/28/2017 - B**

**PRESENT AND RECORD THE MINUTES OF THE FRANKLIN COUNTY CHILD WELFARE BOARD MEETINGS – OCTOBER 2015 THROUGH AUGUST 2016 – COUNTY AUDITOR -** Auditor Tina Phillips presented the minutes of the Franklin County Child Welfare Board meeting from October 2015 through August 2016 to be put on record in the minutes. **See Exhibit 11/28/2016 - C**



**PRESENT AND RECORD FRANKLIN COUNTY CHILD WELFARE BOARD ANNUAL REPORT DATED SEPTEMBER 30, 2016 – COUNTY AUDITOR** – Auditor Tina Phillips presented the Franklin County Child Welfare Board Annual Report dated September 30, 2016 to be put on record in the minutes. **See Exhibit 11/28/2016 - D**

**CONSIDER AND TAKE ACTION ON APPROVING AUTHORIZATION FOR THE COUNTY JUDGE TO ENTER INTO A CONTRACT WITH AMAZING GRANTS, INC. FOR GRANT MANAGEMENT SERVICES FOR THE COUNTY'S 2016 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT #7216016 – COUNTY JUDGE** - Commissioner Carr made a motion to approve authorizing the county judge to enter into a contract with Amazing Grants, Inc. for grant management services for the county's 2016 Texas Community Development Block Grant #7216016 and Commissioner Young seconded the motion. Motion carried. **See Exhibit 11/28/2016 - E**

**CONSIDER AND TAKE ACTION ON APPROVING AUTHORIZATION FOR THE COUNTY JUDGE TO ENTER INTO A CONTRACT WITH HAYES ENGINEERING, INC. FOR PROJECT ENGINEERING FOR THE COUNTY'S 2016 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT #7216016 – COUNTY JUDGE** – Commissioner Carr made a motion to approve authorizing the county judge to enter into a contract with Hayes Engineering, Inc. for project engineering for the county's 2016 Texas Community Development Block Grant #7216016 and Commissioner Young seconded the motion. Motion carried. **See Exhibit 11/28/2016 - F**

**CONSIDER AND TAKE ACTION ON APPROVING RESOLUTION DESIGNATING INDIVIDUALS AS AUTHORIZED SIGNATORIES FOR THE COUNTY'S TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT #7216016 AND EXECUTE AUTHORIZED SIGNATORIES DESIGNATION FORM – COUNTY JUDGE** – Commissioner Carr made a motion to approve the Resolution designating individuals as authorized signatories for the county's Texas Community Development Block Grant #7216016 and execute authorized signatories designation form and Commissioner Jumper seconded the motion. Motion carried. **See Exhibit 11/28/2016 - G**

**CONSIDER AND TAKE ACTION ON APPROVING APPOINTMENT OF MELINDA SMITH AS THE LABOR STANDARDS OFFICER FOR TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT #7216016 – COUNTY JUDGE** – Commissioner Jumper made a motion to approve the appointment of Melinda Smith as the Labor Standards Officer for Texas Community Development Block Grant #7216016 and Commissioner Carr seconded the motion. Motion carried. **See Exhibit 11/28/2016 - H**

**CONSIDER AND TAKE ACTION ON APPROVING CIVIL RIGHTS AND FAIR HOUSING POLICIES, PROCEDURES AND RESOLUTIONS FOR THE GRANT AS REQUIRED BY THE TEXAS DEPARTMENT OF AGRICULTURE, INCLUDING: CIVIL RIGHTS RESOLUTION, CITIZEN PARTICIPATION PLAN AND COMPLAINT PROCEDURES, SECTION 3 RESOLUTION AND POLICY, EXCESSIVE FORCE RESOLUTION AND POLICY, LIMITED ENGLISH PROFICIENCY PLAN, SECTION 504 RESOLUTION AND GRIEVANCE PROCEDURES, FAIR HOUSING RESOLUTION AND POLICY, FAIR HOUSING MONTH PROCLAMATION AND AUTHORIZATION OF PUBLICATION OF REQUIRED NOTICES AND FAIR HOUSING PUBLIC SERVICE ANNOUNCEMENT – COUNTY JUDGE** – Commissioner Young made a motion to approve the Civil Rights and Fair Housing Policies, Procedures, and Resolutions for the Texas Community Development Block Grant #7216016 as required by the Texas Department of Agriculture, including: Civil Rights Resolution, Citizen Participation Plan and Complaint Procedures, Section 3 Resolution and Policy, Excessive Force Resolution and Policy, Limited English Proficiency Plan, Section 504 Resolution and Grievance Procedures, Fair Housing Resolution and Policy, Fair Housing Month Proclamation and authorization of publication of required notices and fair housing public service announcement. Commissioner Carr seconded the motion and the motion carried. **See Exhibit 11/25/2016 - I**



**CONSIDER AND TAKE ACTION ON APPROVING AUTHORIZATION OF THE COUNTY JUDGE TO EXECUTE INITIAL ACQUISITION REPORT REPORTING NO ACQUISITION – COUNTY JUDGE** – Commissioner Jumper made a motion to approve authorizing the County Judge to execute initial acquisition report reporting no acquisition and Commissioner Chitsey seconded the motion. Motion carried. **See Exhibit 11/25/2016 - J**

**DISCUSSION ITEMS:** Treasurer Betty Sue Allen reported she had received notification by mail for the members of the Commissioners' Court to attend the District 4 Northeast Texas Continuing Education conference on Thursday, December 1 in Titus County.

**RECESS INTO EXECUTIVE SESSION: THE COMMISSIONERS' COURT WILL RECESS INTO EXECUTIVE SESSION AS PER GOVERNMENT CODE SEC. 551.047(a)(1) TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE – COUNTY JUDGE** – Commissioners' Court recessed into Executive Session at 9:30 AM. The Regular Session reconvened back into open session at 10:15AM. No action taken.

**RECESS INTO EXECUTIVE SESSION: THE COMMISSIONER'S COURT WILL RECESS INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.071 FOR CONSULTATION WITH THE COUNTY ATTORNEY TO CONSIDER ACTION ON THREATENED OR PENDING LITIGATION – COUNTY JUDGE** – Commissioners' Court recessed into the second Executive Session at 10:15. The Regular Session reconvened back into open session at 10:55. No action taken

**RECONVENE OPEN MEETING – COUNTY JUDGE** – Commissioners Court reconvened back into the open meeting after both Executive Sessions at 10:55.

Commissioner Jumper made a motion to adjourn the meeting and Commissioner Young seconded the motion. Motion carried.

I, Betty Crane, County Clerk certify that this is an accurate accounting of the proceedings of Commissioner's Court Regular meeting on November 28, 2016

Witnessed and recorded this 28<sup>th</sup> day of November, 2016.

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Betty Crane, County Clerk